



# AGENDA

## Community Advisory Commission

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**Wednesday, February 7, 2018**  
Milpitas City Hall, Committee Meeting Room  
455 E. Calaveras Blvd.  
7:00 PM

- I. Roll Call:** Thelma Batilo, Mike Bilbao, Ashish Kathapurkar, Oscar Leon, Michelle Manassau, Syed Mohsin, Jose Rosario, Ashok Sharma, Van Lan Truong  
Alternates: Michael Lee, George Chen, Vishal Gandhi
- II. Seating of Alternates:**
- III. Pledge of Allegiance:**
- IV. Approval of Agenda:** February 7, 2018
- V. Approval of Minutes:** January 3, 2018
- VI. Public Forum**

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Members of the audience are invited to address the Commission on any subject not on tonight's agenda. Speakers are asked to supply their name and address for the record. Each person wishing to speak on an item before the CAC at a regular or special meeting shall be permitted to be heard once for a maximum of three minutes. Commissioners cannot respond to issues brought forward, but may request that the matter be placed on the agenda of a future meeting.

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- VII. Announcements**
- VIII. Liaison Report:** Vice Mayor Marsha Grilli
- IX. Business Items**

### **A. Spring Cleaning Day**

The annual cleanup is scheduled for March 3, 2018. Friendly Village Mobilehome Park has confirmed the date.

**Recommendation:** Receive subcommittee update and assign responsibilities in preparation for Spring Cleaning Day.

### **B. Town Hall Meeting Debrief**

The Town Hall Meeting, Milpitas Educational Showcase, was held on Saturday, January 27. Overall, it was a well-attended and successful event. The debrief is to highlight successes and how to improve other areas of the event.

**Recommendation:** Debrief the Town Hall meeting and make recommendations for future Town

Hall events.

### **C. CAC Budget**

At a previous meeting, the budget subcommittee presented proposals for budget expenditures.

**Recommendation:** Discuss remaining budget expenditures.

### **D. CDBG Public Hearing Process/Workshop**

The CAC holds its annual public hearing for Community Development Block Grant (CDBG) funding allocation in March and forwards its recommendations to the City Council in April. In anticipation of the March meeting, if members feel a CDBG “refresher” workshop is needed, staff can schedule a workshop.

**Recommendation:** If needed, direct staff to schedule a CDBG workshop.

### **E. Milpitas Gateway Sign**

The CAC has shown interest in developing gateway signs in the City. The subcommittee was tasked in exploring the feasibility of gateway signs.

**Recommendation:** Receive subcommittee update regarding the Milpitas Gateway sign.

## **X. Commissioners’ Round Table**

**Background:** This time is for Commissioners to share information they feel may be of interest to the Commission.

### **Review Subcommittee Member Assignments and Update as Needed**

Budget	Leon, Lee, Gandhi, Kathapurkar (A)
Make a Difference Day:	Batilo, Mohsin, Lee, Sharma (A)
Milpitas Sign	Truong, Rosario, Batilo, Kathapurkar (A)
National Night Out:	Mohsin, Manassau, Truong, Chen (A)
NBO Awards:	Chen, Manassau, Rosario, Leon (A)
Spring Cleanup Day:	Sharma, Manassau, Batilo, Lee (A)
Town Hall Meeting:	Gandhi, Leon, Sharma, Truong (A)
Tree Planting:	Kathapurkar, Bilbao, Rosario, Mohsin (A)

## **XI. Adjournment:** to March 7, 2018

### **KNOW YOUR RIGHTS UNDER THE OPEN GOVERNMENT ORDINANCE**

Government’s duty is to serve the public, reaching its decisions in full view of the public.  
Commissions, boards, councils and other agencies of the City exist to conduct the people’s business.  
This ordinance assures that deliberations are conducted before the people and the  
City operations are open to the people’s review.

Materials related to an item on this agenda submitted to the Community Advisory Commission after initial distribution of the agenda packet are available for public inspection at the Neighborhood Services Division at Milpitas City Hall, 455 E. Calaveras Blvd., Milpitas, during normal business hours.

For more information on your rights under the Open Government Ordinance or to report a violation of

the ordinance, contact the City Attorney's office at Milpitas City Hall,  
455 E. Calaveras Blvd., Milpitas, CA 95035 Phone 408-586-3040

*The Open Government Ordinance is codified in the Milpitas Municipal Code as Title I Chapter 310 and is available online at the City's website [www.ci.milpitas.ca.gov](http://www.ci.milpitas.ca.gov) by selecting the Milpitas Municipal Code link.*